



**Contra
Costa
County**

To: Contra Costa County Fire Protection District Board of Directors
 From: Jeff Carman, Chief, Contra Costa County Fire Protection District
 Date: July 10, 2018

Subject: Contract Extension for Development Impact Fee and CFD Study

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Fire Chief, or his designee, to execute a contract amendment with Willdan Financial Services, effective June 30, 2018, to extend the term from June 30, 2018, to January 31, 2019, for a Development Impact Fee Study, with no change to the contract payment limit.

FISCAL IMPACT:

There is no change in the contract payment limit of \$46,000.

BACKGROUND:

The Contra Costa County Fire Protection District (District) executed a contract with Willdan Financial Services effective September 15, 2016, to conduct a Development Impact Fee Study and assist in updating existing development impact fees to reflect current fire facility costs and growth projections within the District. Completion of the project has been temporarily stayed. This action requests an extension of the current contract termination date to January 31, 2019, to allow the District access to the contractor for any follow up issues that may arise within the six months.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, Director
 Candace Andersen, Director
 Diane Burgis, Director
 Karen Mitchoff, Director
 Federal D. Glover, Director

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lewis Broschard, Deputy
 Fire Chief (925) 941-3300 x 1101

By: June McHuen, Deputy

cc: