



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: June 26, 2018

Subject: Specialized Services Contract with KMI Human Resources Consulting, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Administrator to execute a contract with KMI Human Resources Consulting, Inc., in an amount not to exceed \$200,000 to continue providing specialized administrative services for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The contract will be paid at the rate of \$130.00 to \$195.00 per hour, as utilized. (100% General Fund)

BACKGROUND:

This contract will allow the County Administrator's Office to provide ongoing specialized human resources, labor relations, and administrative services to the Board of Supervisors and County departments. The contract may be terminated by the County Administrator upon three days notice to the Contractor, or canceled immediately by written mutual consent.

CONSEQUENCE OF NEGATIVE ACTION:

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/26/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 26, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County
Finance Director (925) 335-1023

By: June McHuen, Deputy

cc:

If this action is not approved, the County will not secure additional specialized professional administrative services and the County will be negatively impacted.