



Contra  
Costa  
County

To: Board of Supervisors  
From: Ed Woo, CIO Dept. of Information Technology  
Date: January 12, 2010

Subject: Add Two Information Systems Programmer Analysts in the Department of Information Technology

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**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 20761 to add two (2) Information System Programmer/Analyst II (LPVA) positions, at salary level ZA5-1594 (\$5,178 - \$6,294) in the Department of Information Technology.

**FISCAL IMPACT:**

The total fiscal impact of this request is \$241,704. This amount will be 100% offset from charges to user departments including, Department of Conservation and Development, CAO-Law & Justice Systems Development, and Peoplesoft, and the elimination of one temporary employee. Cost for new positions will be allocated as follows:

- .75 FTE – Accela Permits (Covered by SLA with DCD)
- .75 FTE – Justware CMS (To be covered by CAO-Law & Justice System Development)
- .5 FTE – Billable T&M work (replacing existing temp employee)

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **01/12/2010** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Gayle B. Uilkema, District II Supervisor  
Mary N. Piepho, District III Supervisor  
Susan A. Bonilla, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 12, 2010

David Twa, County Administrator and Clerk of the Board of Supervisors

By: EMY L. SHARP, Deputy

Contact: Ed Woo, DOIT (925)  
383-2688

## BACKGROUND:

The Department of Information Technology (DOIT) is experiencing a growing demand for computer programming services. This is partly due to the optimization of information systems activities that DoIT has been working on with a number of departments.

Departments are reducing the need to house their own IT staff and are instead opting to have those needs centrally managed through DOIT. This is a cost effective move that allows DOIT to cross-train staff in ways not possible with small departments; also reducing redundant staffing for similar technical activities. Rather than having a large number of staff spread across the county, we will centralize a few within DOIT who will work together to serve those customers.

In addition, there are several large initiatives currently under way to improve County efficiency through automation of services both internally and to the public. A few examples of these are: The Accela Permitting System at the Department of Conservation and Development, Justware Case Management System for the Justice System partners, and the roll-out of new Peoplesoft related services including e-pay and timekeeping systems.

Along with these projects, which will be covered with Service Level Agreements, we are also projecting extensive work on a "Time and Materials" basis which will provide additional revenue that we anticipate will fund at least one .5 FTE position during the upcoming year and foreseeable future. We are currently funding a temporary ISPA position which is covering these billable tasks. This temporary position will be eliminated.

## CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve this Position Adjustment Resolution will jeopardize the Information Technology Systems and Programming division's ability to successfully and efficiently meet the required level of service to the Conservation Development, Law & Justice and departments utilizing PeopleSoft personnel/payroll system.

## CHILDREN'S IMPACT STATEMENT:

## ATTACHMENTS

Create 2 ISPA II Positions

P300 20761