



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: June 26, 2018

Subject: Purchase Order Sam Clar Office Furniture, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute a Purchase Order with Sam Clar Office Furniture, Inc. in an amount not to exceed \$193,403 for furniture purchase for the Behavioral Health Division's First Hope First Break Program.

FISCAL IMPACT:

Funded 100% by Mental Health Services Act funds.

BACKGROUND:

Sam Clar Office Furniture, Inc. has supplied needed furniture and installation for offices and other spaces to multiple Health Services Department (HSD) locations. The Behavioral Health Division's First Hope First Break staff is moving to 391 Taylor Blvd., Pleasant Hill and requires furniture and work stations to accommodate staff who will utilize the office.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, HSD staff will not be able to complete their moves, as they will not have workstations or furnishings in their office.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/26/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 26, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,
925-370-5101

CHILDREN'S IMPACT STATEMENT:

This program provides direct services to children in the First Hope First Break Program serves the most vulnerable children and adolescents facing serious mental health challenges. The growth of the program will significantly increase capacity to meet the mental health needs of youth recently experiencing a first episode of psychosis.