



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: June 26, 2018

Subject: Purchase Order with Storage Solutions Tecnology Group, inc. (SST Group)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, on behalf of the Health Services Department, to execute (1) a Purchase Order with Storage Solutions Technology Group, Inc., (SST Group) in an amount not to exceed \$44,664 for hardware, software and support services for compact disk (CD) burner equipment, and (2) a Service Agreement with SST Group for the period of June 26, 2018 through June 25, 2019.

FISCAL IMPACT:

100% Funding is included in the Hospital Enterprise Fund I budget.

BACKGROUND:

Health Services Department (HSD) Diagnostic Imaging Units use CD burning hardware and software to burn CDs for patient referrals, personal records, or emergency patient transfers to another medical facility. This is a crucial component of the service commitment to patients and plays a critical role in continuity of patients' medical services.

Currently CD Burning services are provided at all three main Diagnostic Imaging Units including Contra Costa Regional Medical Center, Public Health Clinics (PHC) and West

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/26/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 26, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Patrick Wilson,
925-335-8777

County Health Center (WCHC), however, the CD burners at PHC and WCHC are out of service and require immediate replacement (those

BACKGROUND: (CONT'D)

units cannot be fixed since they operate on now obsolete MS Windows XP computers).

The Service Agreement provides that the County will indemnify SST Group for any claims, losses and damages in the course of performance of the Agreement.

CONSEQUENCE OF NEGATIVE ACTION:

Inability to burn Diagnostic Imaging CDs for patients at the point of service may cause delay in patient treatment/diagnosis. At this time, HSD has only one operational CD Burner at CCRMC. If this device were to go down, it most likely would impact the ability of the Emergency Department to transfer patients on time without repeating Diagnostic Imaging Examinations at the point of destination (thus jeopardizing patient care).