



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: June 26, 2018

Subject: APPROVE a Purchase Order with WW Grainger Co

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director, a purchase order, with WW Grainger Co., in an amount not to exceed \$350,000 for small equipment, supplies and tools for the period from August 1, 2018 through July 31, 2019, Countywide.

**FISCAL IMPACT:**

This cost is to be funded through Public Works Facilities Services budget. (100% General Fund)

**BACKGROUND:**

WW Grainger Co. provides thousands of facilities maintenance parts, supplies, tools and equipment available to Facilities Services in a next day format. Facilities, Fleet and Custodial use Grainger for a number of small tools, parts and equipment used daily. Grainger has been low bid on stocking items such as bulbs and chemicals, and various

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **06/26/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 26, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton  
925-313-7077

cc:

consumable items such as drill bits and holes saws. Facilities is requesting a purchase order with Grainger for the upcoming year.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, then purchasing small equipment, supplies and tools through WW Grainger Co. will discontinue.