

To: Contra Costa County Housing Authority Board of Commissioners  
 From: Joseph Villarreal, Housing Authority  
 Date: June 12, 2018



Contra  
Costa  
County

Subject: INVESTMENT REPORT FOR THE QUARTER ENDING MARCH 31, 2018

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## **RECOMMENDATIONS**

RECEIVE the Housing Authority of the County of Contra Costa's investment report for the quarter ending March 31, 2018.

## **BACKGROUND**

California Government Code (CGC) Section 53646 requires the Housing Authority of the County of Contra Costa (HACCC) to present the Board of Commissioners with a quarterly investment report that provides a complete description of HACCC's portfolio. The report is required to show the issuers, type of investments, maturity dates, par values (equal to market value here) and the current market values of each component of the portfolio, including funds managed by third party contractors. It must also include the source of the portfolio valuation (in HACCC's case it is the issuer). Finally, the report must provide certifications that (1) all investment actions executed since the last report have been made in full compliance with the Investment Policy and; (2) HACCC will meet its expenditure obligations for the next six months. (CGC 53646(b)).

The state-mandated report has been amended to indicate the amount of interest earned and how the interest was allocated. The amended report is attached.

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Action of Board On: **06/12/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF COMMISSIONERS**

AYE: John Gioia, Commissioner  
 Candace Andersen,  
 Commissioner  
 Diane Burgis,  
 Commissioner  
 Federal D. Glover,  
 Commissioner  
 Jannel George-Oden,  
 Commissioner

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 12, 2018

Joseph Villarreal, Executive Director

ABSENT: Karen Mitchoff,  
 Commissioner  
 Fay Nathaniel,  
 Commissioner

By: June McHuen, Deputy

Contact: 925-957-8028

cc:



## BACKGROUND (CONT'D)

In summary, HACCC had \$31,044.95 in interest earnings for the quarter ending March 31st, 2018. That interest was earned within discrete programs and most of the interest earned is available only for use within the program that earned the interest. Further, interest earnings may be restricted to specific purposes within a given program.

The Housing Choice Voucher Program reserve as of 12/31/2013 held in cash and investments was transitioned to HUD held program reserve account. The only restricted funds remaining in investments for the Housing Voucher program is for the Family Self Sufficiency escrow account.

Non-restricted interest earnings within both the voucher and public housing programs must be used solely within those programs, but such interest earnings can be used for a wider range of purposes within the individual programs. The interest earned in the State and Local fund can be used for any purpose within HACCC's scope of operations.

The interest earned for the quarter ending March 31st, 2018 is shown below. A more detailed report is attached.

Public Housing	Housing Choice Voucher Fund		Central Office	State & Local
Unrestricted Interest Earned	Restricted Interest Earned	Unrestricted Interest Earned	Unrestricted Interest Earned	Unrestricted Interest Earned
\$10,089.75	\$1,184.02	\$11,133.62	\$5,716.47	\$2,921.09
<u>FISCAL IMPACT</u>				
None. For reporting purposes only.				
<u>CONSEQUENCE OF NEGATIVE ACTION</u>				
Should the Board of Commissioners elect not to accept the investment report it would result in an audit finding of				

non-compliance  
and could  
ultimately affect  
future funding  
from the U.S.  
Department of  
Housing and  
Urban  
Development  
(HUD).

CLERK'S  
ADDENDUM