



Contra  
Costa  
County

To: Board of Supervisors  
From: Melinda Cervantes, County Librarian  
Date: June 26, 2018  
Subject: Purchase Order with Dell

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the County Librarian, a purchase order with Dell Computers in an amount not to exceed \$195,000 for the period July 1, 2018 through June 30, 2019 for replacement of computer equipment.

**FISCAL IMPACT:**

The funds are in the Library's FY 2018/2019 budget.

**BACKGROUND:**

The library maintains over 965 computers through its 26 community locations, with 204 computers that are over five years old, far exceeding their lifetime recycle schedule. In order to support community library service needs and expectations of providing free computer access to the Internet and other software, and to improve the performance of web technology and quality of web typography, the library will purchase 208 new computers to replace the aging hardware and software.

In accordance with Administrative Bulletin No. 611.0, County Departments are required to obtain Board approval for single item purchases over \$100,000. The County Administrator's

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **06/26/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 26, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Walt Beveridge  
925-608-7730

cc:

Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

Should the Board elect to not approve the recommendation, the library's access to web applications and newer technology to support user expectations will continue to be diminished.

CHILDREN'S IMPACT STATEMENT:

Supports "Children Ready for and Succeeding in School" and "Families that are Safe, Stable, and Nurturing" through early childhood education, nutrition and health services to low-income children, as well as self-sufficiency programs and emergency services for eligible families throughout Contra Costa County.