



**Contra
Costa
County**

To: Board of Supervisors
From: David Twa, County Administrator
Date: June 5, 2018

Subject: Resolution No. 2018/205 Salary Reallocation for Law Enforcement Training Instructor-Per Diem Classification

RECOMMENDATION(S):

ADOPT Resolution No. 2018/205, to place employees 66005, 68356, 66307, and 65674 at the appropriate steps of the classification of Law Enforcement Training Instructor-Per Diem.

FISCAL IMPACT:

Upon approval, the cost of this action will be fund by the Law Enforcement Training Academy Enterprise Fund.

BACKGROUND:

The Sheriff-Coroner uses Law Enforcement Training Instructor-Per Diem employees to teach at various academies. Because of the limited number of hours worked each year by these employees, it can take multiple years to move through the steps of the classification. The Sheriff-Coroner requested that the classification be reallocated from a twelve step salary range to a seven step salary range, and that employees are placed at the appropriate new steps. The reallocation was approved on May 22, 2018. At that time, the resolution placed four employees at the incorrect step of the new salary range. This action corrects the steps.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **06/05/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II
Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 5, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Lisa Driscoll, County
Finance Director (925) 335-1023

By: June McHuen, Deputy

CONSEQUENCE OF NEGATIVE ACTION:

The County could be detrimentally impacted by the potential loss of highly trained personnel.

ATTACHMENTS

Resolution No.
2018/205