



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: June 5, 2018

Subject: Purchase Order with Sam Clar Office Furniture, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Sam Clar Office Furniture, Inc., in an amount not to exceed \$102,453 for purchase of furniture associated with the construction and occupancy of the Health Services Department's new West County Women Infant Children (WIC) facility in San Pablo.

FISCAL IMPACT:

Funded 100% by County General Fund.

BACKGROUND:

Sam Clar Office Furniture, Inc., has supplied needed furniture and installation for offices and other spaces to multiple Health Services Department locations. West County WIC will be relocating to a new in facility in San Pablo upon completion of construction.

CONSEQUENCE OF NEGATIVE ACTION:

If this purchase order is not approved, WIC personnel will not have the furniture or workstations to perform their work efficiently. WIC provides essential services and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **06/05/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II
Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV
Supervisor

Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 5, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dan Peddycord,
925-313-6712

education to new and expecting mothers.

CHILDREN'S IMPACT STATEMENT:

If the San Pablo WIC facility is not adequately furnished, WIC services to West Contra Costa County community members including essential services, benefits and education could be negatively impacted.