



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: June 5, 2018

Subject: Purchase Order Amendment with Supplyworks

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute on behalf of the Public Works Director, a purchase order amendment with Supplyworks to extend the term from June 30, 2018 to June 30, 2019 with no change to the payment limit, for custodial and hardware supplies, Countywide. (100% General Fund)

FISCAL IMPACT:

This cost is to be funded through Public Works Facilities Services Custodial budget. (100% General Fund)

BACKGROUND:

Public Works Materials Management is responsible for the purchase of custodial supplies at most County facilities. With the exception of the hospital and detention facilities, all County buildings receive their allotment of custodial supplies from Materials Management. This request for a purchase order is being piggybacked to US Communities RFP # 12-22 as bid by Fresno Unified School District. This agreement has the County saving 4% below the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/05/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 5, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton
925-313-7078

cc:

previous agreement on paper, chemical and liner type items that are regularly used. To complete the two-year term Public Works

BACKGROUND: (CONT'D)

is requesting a purchase order for \$2,000,000.

This request is to amend purchase order # 008695 to include the second year, with no change to the payment limit.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, then purchasing custodial supplies through Supply Works will discontinue.