



**Contra
Costa
County**

To: Board of Supervisors

From: John Kopchik, Director, Conservation & Development Department

Date: June 5, 2018

Subject: Reassign the Economic Development Manager - Exempt position and incumbent from Department #0280 to Department #0591

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22296 to reassign position #17261 and incumbent, Economic Development Manager - Exempt (5AH6) (unrepresented), from Department 0280 (Conservation and Development) to 0591 (Neighborhood Preservation Program) in the Department of Conservation and Development effective June 1, 2018.

FISCAL IMPACT:

There is no cost associated with this request. Position # 17261 is currently funded by Department of Conservation and Development's General Fund Org (0591).

BACKGROUND:

The Department of Conservation and Development is requesting to reassign the Economic Development Manager – Exempt position #17261 and its incumbent from Conservation and Development Department #0280 to the Neighborhood Preservation Program Department #0591. This position was previously assigned to the Current Planning Division (org 2606); however, it is more appropriate in the Department's General Fund cost center where all economic development activities and costs are budgeted.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **06/05/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: June 5, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kelli Zenn, (925)
674-7726

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the costs associated with Economic Development activities will not be as efficiently accounted for, and will continue to require additional accounting work to ensure the proper funding source is utilized.

ATTACHMENTS

P300 22296_Reassign Econ Dev Mgr to New Budget Organization