



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: May 22, 2018

Subject: Purchase Order with Complete Imaging Systems, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent to execute, on behalf of the Health Services Director, a purchase order with Complete Imaging Systems, Inc., in an amount not to exceed \$900,000 for the purchase of fax machines, printers, supplies, parts, ink cartridges, and repairs of fax machines, printers and other machines for the Contra Costa Regional Medical Center (CCRMC) and Health Centers, for the period May 1, 2018 through April 30, 2020.

FISCAL IMPACT:

100% funded by Hospital Enterprise Fund I.

BACKGROUND:

Complete Imaging Systems, Inc., has provided excellent pricing and outstanding service for all of the Health Services Department for many years. Fax machines and printers are essential to carry out the work of the Health Services Department and it is therefore critical to keep the equipment in a functioning state at all times.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **05/22/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 22, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jaspreet Benepal,
925-370-5101