



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: May 22, 2018

Subject: Purchase Orders with Altec Industries, Inc. for Maintenance Equipment, Countywide.

RECOMMENDATION(S):

RATIFY the Purchasing Agent's execution of purchase orders (Nos. 007215 & 007216) with Altec Industries, Inc., in the amount of \$191,895.80 each, and APPROVE and AUTHORIZE the Purchasing Agent to execute amendments to those purchase orders, for an aggregate payment limit of \$196,199.82 per purchase order, to purchase two bucket trucks, as recommended by the Public Works Director.

FISCAL IMPACT:

This cost is to be funded through Facilities Maintenance – Traffic Signals (100% General Fund).

BACKGROUND:

Initially categorized as an ISF Vehicle purchase, two purchase orders (P.O. 007215 and 007216) in the amount of \$191,895.80 each were approved by the Purchasing Agent on February 22, 2017. Not until the order was amended for additional costs, was it noted that the original Purchase Orders were for Non-ISF Vehicles and that the purchase needed to be

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **05/22/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 22, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Carlos Velasquez
925-313-7072

approved by the Board of Supervisors.

Fleet Management

BACKGROUND: (CONT'D)

is responsible for vehicle maintenance and replacement. As vehicles reach the end of their life cycle they are replaced by a new more efficient vehicle. It is important the two Ariel traffic trucks be replaced in a timely manner to lessen maintenance and repair cost as well as vehicle repair downtime. Altec has been awarded National Joint Purchasing Alliance contract #031014-ALT for the purchase of Ariel lifts by government agencies. Altec in Dixon, CA is the local dealer and equipment manufacturer. Fleet Management also uses Altec for Ariel platform parts and service needs. Fleet Management requests the approval of these purchase orders and related amendments.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, current Altec Ariel units will encumber unnecessary repair costs and will not be purchased at government pricing as the deadline to purchase additional units is approaching and the purchase of new units will be postponed at an increased cost to Fleet.

ATTACHMENTS

X:\Fleet