



Contra
Costa
County

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: May 8, 2018

Subject: Discharge from Accountability for Uncollected Account for Department of Information Technology

RECOMMENDATION(S):

AUTHORIZE the discharge from accountability for the account of Kal Kreation, Inc., totaling \$429.94, which has been deemed uncollectible due to the excessive cost of recovery.

FISCAL IMPACT:

The account to be discharged totals \$429.94. This past due amount is for services the Department of Information Technology provided during 2016. 100% General Fund

BACKGROUND:

The department attempted to collect this account multiple times, but is still unable to collect. The responsible party states that the file sent was unusable for his needs. The department requests a discharge from accountability.

CONSEQUENCE OF NEGATIVE ACTION:

The Department of Information Technology will continue to carry the uncollectable account on the books, thereby overstating the receivables.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/08/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 8, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Marc Shorr (925)
608-4071

cc: