



**Contra
Costa
County**

To: Board of Supervisors
From: Sharon Offord Hymes, Risk Manager
Date: May 1, 2018

Subject: Contract Amendment/Extension with Ah Hing dba Risk Management Outsourcing LLC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Director of Risk Management to execute a contract amendment with Ah Hing (dba Risk Management Outsourcing, LLC), increase the payment limit by \$59,494 to a new payment limit of \$178,482 and extend the term from June 30, 2018 to December 31, 2018 to continue providing risk management services on behalf of Contra Costa County.

FISCAL IMPACT:

Costs for risk management related services are charged out to operating departments through the Self-Insurance Internal Service Funds.

BACKGROUND:

Risk Management Outsourcing, LLP, has been providing expert services needed to: 1) develop self-insured workers' compensation and liability premium charges for Departments based on payroll and losses; 2) obtain and organize data for actuarial reviews of the County's self-insurance program; 3) develop insurance requirements, indemnification and other provisions to protect the County in contracts with Departments; 4) work with

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **05/01/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 1, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Sharon Hymes-Offord,
(925) 335-1450

By: Stacey M. Boyd, Deputy

Departments and public contracting parties to develop reasonable alternatives to standard

BACKGROUND: (CONT'D)

form contract insurance requirements; 6) obtain and organize underwriting information required by the County's excess property, general liability, medical malpractice, bonding, aircraft, and workers' compensation insurance carrier; 7) prepare forms for filing of risk management information required by state and federal regulatory agencies. These services need to continue until a position to handle these functions can be filled.

CONSEQUENCE OF NEGATIVE ACTION:

The County will not be able to ensure compliance with risk management and safety information required by state and federal regulatory agencies.