



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: May 8, 2018

Subject: APPROVE a contract with Arboricultural Specialties, Inc., dba The Professional Tree Care Company

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Arboricultural Specialties, Inc., dba The Professional Tree Care Company in an amount not to exceed \$900,000 to provide on-call tree trimming services, for the period May 1, 2018 through April 30, 2021, Countywide. (100% General Fund)

**FISCAL IMPACT:**

This cost is to be funded through Facilities Services maintenance budget. (100% General Fund)

**BACKGROUND:**

Public Works Facilities Services Division is responsible for maintaining the grounds around County facilities. Tree maintenance and trimming are an important part of this maintenance. The County does not currently have enough staff to complete the amount of tree trimming required. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County buildings if the County solicits bids for the work and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/08/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 8, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton  
925-313-7077

cc:

awards the contract to the lowest

BACKGROUND: (CONT'D)

responsible bidders. If approved, The Professional Tree Care Company will assist County staff in performing this maintenance. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County facilities. This Contract was originally solicited and awarded through Bidsync #1712-269

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, tree trimming performed by The Professional Tree Care Company will be discontinued.