



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services
Date: May 1, 2018

Subject: Add one Senior Health Education Specialist position and cancel one Health Education Specialist position in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22275 to add one (1) Senior Health Education Specialist (VMWE) position at salary plan and grade level TC5-1543 (\$5,494 - \$6,678) and cancel one (1) vacant Health Education Specialist position #16084 (VMWD) at salary plan and grade level TC5-1207 (\$3,939 - \$4,788) in the Health Services Department.
(Represented)

FISCAL IMPACT:

Upon approval, this request has an annual cost of approximately \$33,339 with pension costs of \$8,051 already included. This cost is funded with 50% Family Maternal and Child Health Program funds and 50% Proposition 56 funds supporting the Children's Oral Health Program.

BACKGROUND:

The Health Services Department is requesting to add the Senior Health Education Specialist position and cancel the vacant Health Education Specialist position (#16084) as part of the restructuring to better serve the current needs of the Public Health Division. The new position is allocated to the Children's Oral Health Program within the Family, Maternal and

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **05/01/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 1, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Jo-Anne Linares (925)
957-5240

cc:

Child

BACKGROUND: (CONT'D)

Health Program. The program provides preventive dental services to children in low-income areas of the County working with schools, preschools, and community partners to increase access to oral health services.

The primary duties of the new position includes planning, conducting and evaluating the health education and health prevention aspects with a great degree of independence, in addition to lead responsibilities to direct and coordinate children oral health training activities. The Health Education Specialist position will be cancelled as it no longer meets the operational needs of the division and to partially offset the cost of the new position.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Children's Oral Health Program within Family Maternal and Child Health Program will not have the appropriate level of staffing with lead responsibilities and independence to implement educational and health promotional activities.

ATTACHMENTS

P300 No. 22275 HSD