



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: May 1, 2018

Subject: AUTHORIZE a lease with Cove Investments, LLC for office space at 1160 Brickyard Cove Road, Suite 111, Richmond for the Health Services CORE Program.

RECOMMENDATION(S):

APPROVE Public Works Director, or designee, to execute a lease with Cove Investments, LLC, for a term of five years for approximately 1,340 square feet of office space for the Health Services Department - Mental Health CORE Program located at 1160 Brickyard Cove Road, Suite 111, Richmond, at an initial annual rent of \$37,788 for the first year with annual increases thereafter, with two two-year renewal terms, under the terms and conditions set forth in the lease.

AUTHORIZE the Public Works Director, or designee, to execute the lease on behalf of Contra Costa County, and any renewal options under the terms and conditions set forth in the lease beyond its initial five-year term.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD
COMMITTEE

Action of Board On: **05/01/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 1, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Stacey Sinclair, (925)
313-2130

cc:

FISCAL IMPACT:

100% Mental Health Services Act funds. The lease will obligate the County to pay rent of approximately \$196,000 over the five year term of the lease.

BACKGROUND:

The Contra Costa Mental Health, West County Child and Adolescent Services developed a new intensive outpatient program (CORE Program) designed specifically for teens ages 13-18 that have substance abuse and related psychological and behavioral problems. Services will be provided by a multi-disciplinary team, and will include individual, group, and family therapy, and linkage to community services. This space will house 8 staff members (not all full-time) and serve 80 unduplicated clients per year.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to approve the lease will result in potential loss of funding for the CORE program if they cannot secure suitable space.

ATTACHMENTS

Draft Lease Agreement