



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: May 1, 2018

Subject: Contract with Language Line Services, Inc. for Interpretation and Translation Services

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute a contract with Language Line Services, Inc., in an amount not to exceed \$1,250,000 for interpretation and translation services for the period July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

This contract will increase department expenditures by \$1,250,000 to be funded with 10% County, 48% State, 42% Federal revenue.

BACKGROUND:

Language Line Services, Inc. provides telephone interpretation, on-site interpretation, and document translation services to the Employment and Human Services Department and to the clients served by the Employment and Human Services Department. Services are provided to the County adult population, children, families, and employment and training program related clients throughout the County. State and Federal regulations require the

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/01/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 1, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Gina Chenoweth
8-4961

cc:

County to provide public information materials to potential, present and past recipients regarding client services in any non-English language that is prevalent within the County.

CONSEQUENCE OF NEGATIVE ACTION:

Employment and Human Services would be unable to meet requirements for the administration of State and Federal programs.