



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: April 24, 2018

Subject: Contract with City of Richmond Workforce Development Board for City of Richmond Workforce Development Staff Training and Professional Development.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an Interagency Agreement with City of Richmond Workforce Development Board, in an amount not to exceed \$30,000 to provide workforce development staff training and professional development for the period of December 1, 2017 through June 30, 2018.

FISCAL IMPACT:

The interagency agreement is funded 100% by federal Workforce Innovation and Opportunity Act Funding revenue.

BACKGROUND:

The Workforce Innovation and Opportunity Act (WIOA) requires States to identify economic regions within their states, and for local areas to coordinate planning and service delivery on a regional basis. The State designated the East Bay Regional Planning Unit (RPU) as four local workforce areas consisting of: Contra Costa County, the City of Richmond, Alameda County, and the City of Richmond. The Workforce Development

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **04/24/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 24, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Gina Chenoweth

cc:

Board of Contra Costa County (WDBCCC) currently serves as the lead workforce development board for the East Bay RPU. As such, the WDBCCC receives the entire allocation of State

BACKGROUND: (CONT'D)

funding dedicated to the East Bay RPU for organizing and training purposes. Each local workforce board within the State-designated RPU is responsible for complying with the training plan as developed and agreed upon by their RPU.

The purpose of this Agreement is to establish the responsibilities of the WDBCCC and the City of Richmond Workforce Development Board to identify and enroll staff to participate in the designated professional development, conferences, and/or trainings as established by the State-designated East Bay RPU. Due to an administrative error, the interagency agreement was not submitted for Board of Supervisor approval before execution.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, Contra Costa County will not be meeting its responsibilities as the lead agency for the State-defined East Bay Regional Planning Unit for WIOA funding.