



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 24, 2018

Subject: Contract with Liberty Adult Education

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to execute an interagency agreement with Liberty Adult Education, in an amount not to exceed \$64,000 for education and training services to California Work Opportunity and Responsibility to Kids (CalWORKs) clients for the period of July 1, 2018 through June 30, 2019.

FISCAL IMPACT:

The interagency agreement is funded with 100% CalWORKs Single Allocation revenue. [CFDA #93.558]

BACKGROUND:

The purpose of this contract is to provide a vocational and academic skills training program, FOCUS, specially designed for Welfare-to-Work (WTW) participants of the California Work Opportunity and Responsibility to Kids (CalWORKs) Program. This specifically targeted program for CalWORKs clients is to be provided in a classroom setting at the Adult School location. Clients learn basic math and English skills to prepare them for either an entry job test or performing at work. Additionally, they learn basic computer skills for

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/24/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 24, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925)
608-4963

cc:

work. This is necessary as participants referred to FOCUS have completed a job

BACKGROUND: (CONT'D)

search activity unsuccessfully in part due to their lack of basic job skills. This is considered education related to employment which is the goal of the WTW program. This program has been in operation for over 10 years.

CONSEQUENCE OF NEGATIVE ACTION:

The Employment and Human Services Department will be unable to provide the FOCUS program for its Welfare to Work clients.