



**Contra
Costa
County**

To: Board of Supervisors
From: Anna Roth, Health Services Director
Date: August 7, 2018

Subject: Add and Cancel Positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22280 to cancel one (1) vacant full-time Mental Health Clinical Specialist (VQSB) (represented) position #17177 at salary plan and grade TC2 1384 (\$4,980 - \$7,394) and add one (1) Database Administrator (LWSA) (represented) position at salary plan and grade ZB5 1834 (\$7,548 -\$10,115) position in the Health Services Department, Information Technology (IT) Unit.

FISCAL IMPACT:

Upon approval, this action has an approximate annual salary increase of \$44,243 with pension costs of \$11,591 included. The position will be funded 100% by Hospital Enterprise Fund I.

BACKGROUND:

Contra Costa County Health Services (CCHS) Information Technology (IT) Unit is requesting to add one Database Administrator position and cancel one Mental Health Clinical Specialist position from the Mental Health Division to help offset the cost of adding a new IT position. The Database Administrator position is allocated to the CCHS Behavioral Health Division to strengthen the oversight on CCHS systems and databases

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/07/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Candace Andersen, District II
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 7, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Shelanda Adams, (925)
957-5263

cc:

dedicated to the joint project between CCHS Behavioral Health and Employment and Human

BACKGROUND: (CONT'D)

Services Department's Children and Family Services Program. This collaboration will improve the quality of care of foster children in Contra Costa County by enabling better data sharing between the two departments. The data to be shared will be from a number of CCHS systems and databases including eligibility, services and program enrollment. In addition, there will be further programming and migration support required after CCHS implements the ShareCare system. Also, as this team continues to work on improvement opportunities, new one time and long-term data needs will be identified to help create baselines as well as long-term process and outcome metrics. The vacant Mental Health Clinical Specialist position currently does not meet the operational needs of the department and is being canceled to partially offset the cost.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services Information Technology Unit will not have adequate database oversight over the joint projects between Health Services' Behavioral Health Division, Employment Human Services Departments, and Children and Family Services.

ATTACHMENTS

P300 #22280 - Add Database Administrator Position and Cancel Mental Health Clinical Specialist in HSD