THE SEAL COURT OF

Contra Costa County

To: Board of Supervisors

From: Anna Roth, Health Services Director

Date: April 17, 2018

Subject: Amendment to the Contra Costa Mental Health Commission Bylaws

RECOMMENDATION(S):

ACCEPT and APPROVE the revised Mental Health Commission Bylaws that amends Article VIII, Section 3, Sub-section 3.2 (Executive Committee Composition).

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

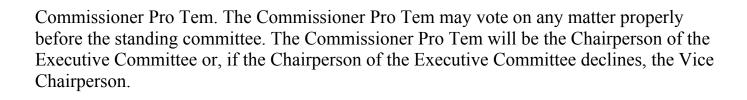
The Mental Health Commission's five standing committees have had difficulty in conducting its business activities due to an absence of quorum. The proposed amendment to the Mental Health Commission Bylaws, Article VIII, Section 3, Sub-section 3.2 (Executive Committee Composition), will allow the standing committee meetings to proceed in the absence of quorum.

The department recommends amending the bylaws using the following language that has been recommended by the Office of the County Counsel: "In the event there is no quorum due to a Commissioner's absence from a standing committee meeting, a member of the Executive Committee may, upon the request of the standing committee, serve as a

✓ APPROVE		OTHER
▼ RECOMMENDATION OF CNTY ADMINISTRATOR		RECOMMENDATION OF BOARD COMMITTEE
Action of Board On: 04/17/201	18 APPROVED AS	RECOMMENDED OTHER
Clerks Notes:		
VOTE OF SUPERVISORS		
AYE: John Gioia, District I Supervisor Candace Andersen, District II Supervisor Diane Burgis, District III Superviso Karen Mitchoff, District IV Supervisor Federal D. Glover, District V Supervisor	Board of Supervisors on the of ATTESTED: April	17, 2018 Administrator and Clerk of the Board of Supervisors
Contact: Matthew Luu, (925)	<i>y</i>	

cc: A Down, L Walker, M Wilhelm

957-5130



BACKGROUND: (CONT'D)

If the Vice Chairperson declines, any member of the Executive Committee may serve. The Commissioner Pro Tem's service ends when the standing committee meeting is adjourned.

CONSEQUENCE OF NEGATIVE ACTION:

If the revised bylaws are not approved, the standing committees will continue to cancel meetings due to an absence of quorum.

ATTACHMENTS

Bylaws Clean Copy Bylaws Redlined Copy