



Contra
Costa
County

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 17, 2018

Subject: APPROVE a contract with Contra Costa ARC

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Contra Costa ARC, d/b/a Commercial Support Services, in an amount not to exceed \$280,000 to provide car washing and janitorial services, for the period April 1, 2018 through March 31, 2021, Countywide.

FISCAL IMPACT:

This cost is to be funded through Fleet Services and Facilities Services budget. (25% Internal Service Funds and 75% General Funds)

BACKGROUND:

California Welfare and Institute Code section 19404 ("Section 19404") gives the County the authority to purchase services from non-profit corporations who operate community rehabilitation programs and meet the criteria of Section 19404 without advertising or calling

☒ APPROVE ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton
925-313-7077

cc:

for bids, provided that the services meet the specifications and needs of the County and are purchased at a

BACKGROUND: (CONT'D)

fair market price, as determined by the County.

Contra Costa ARC (CCARC) is a California 501(c)(3) non-profit corporation, doing business as Community Support Services. CCARC meets the requirements of Section 19404 in that: (1) the work to be performed under the contract will primarily (at least 75% of it) be performed by a labor force comprised of persons with disabilities; (2) CCARC makes elections under the federal Insurance Contributions Act to provide social security and unemployment benefits to its employees; (3) maintains Articles of Incorporation requiring that at least two directors on its Board of Directors are persons with disabilities or the parents, guardians, or conservators of persons with disabilities; and (4) provides disabled employees substantially equally benefits that are provided to CCARC's organized employees.

CCARC has a client in training/contractor relationship with its workers and provides sick time and vacation. CCARC does not commit unfair labor practices and abides by the provisions of the Federal Fair Labor Standards Act, the Walsh-Healy Public Contract Act, the Wagner O'Day Act, and the regulations of the State Division of Industrial Welfare. Work performed by CCARC includes car washing and minor custodial work. Fleet Management has hired Commercial Support Services to deliver several car washers with supervision to the Waterbird Service Center daily to conduct county vehicle washing. Vehicles coming in for repair are chosen for washing first, so customers pick up a clean well running car. Facilities Services has several remote building sites which the Board of Supervisors has approved to receive sublet custodial services. Two of these sites are the Antioch and Walnut Creek libraries. Facilities Services has hired Commercial Support Services to provide minor custodial services to these buildings.

CONSEQUENCE OF NEGATIVE ACTION:

If this contract is not approved, car washing and janitorial services with CCARC will be discontinued.