



**Contra
Costa
County**

To: Board of Supervisors
From: Marc Shorr, Chief Information Officer
Date: April 10, 2018
Subject: Change Order with Tessco Technologies

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent or designee to execute, on behalf of the Chief Information Officer, a purchase order amendment with Tessco Technologies to extend the term from June 30, 2018 through June 30, 2020 with no change to the payment limit of \$150,000, for telecommunications and radio parts and supplies.

FISCAL IMPACT:

\$150,000 (100% User Fees); the whole cost is charged to the ordering department through DoIT's billing process.

BACKGROUND:

The Department of Information Technology's Telecommunications and Radio divisions need to be able to readily purchase parts and supplies, in order to complete Work Order requests and other jobs submitted by their customers. The pricing is pursuant to General Services Administration Federal Acquisition Service contract number GS-35F-0548P

In accordance with Administrative Bulletin No. 611.0, County departments are required to obtain Board approval for single item purchases exceeding \$100,000. The County

☒ APPROVE
 ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
 Supervisor
 Candace Andersen, District II
 Supervisor
 Karen Mitchoff, District IV
 Supervisor
 Federal D. Glover, District V
 Supervisor

ABSENT: Diane Burgis, District III
 Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Joanne Buenger (925)
313-1202

cc:

Administrator's Office has reviewed this request and recommends approval.

CONSEQUENCE OF NEGATIVE ACTION:

If the action is not approved, DoIT will not have the necessary authority to process and pay anticipated expenses through the Blanket Purchase Order.