



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: April 24, 2018

Subject: APPROVE a contract amendment with Metropolitan Van and Storage Inc

---

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with Metropolitan Van And Storage Inc., effective April 1, 2018, to increase the payment limit by \$3,500,000 to a new payment limit of \$7,500,000, with no change to the original term of June 1, 2016 through May 31, 2019, to provide moving services, Countywide. (100% General Fund)

**FISCAL IMPACT:**

This cost is to be funded through Facilities Services budget user departments (100% General Fund).

---

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

---

Action of Board On: **04/24/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 24, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton  
925-313-7077

cc:

### BACKGROUND:

Public Works Facilities Services responds to work requests from user departments for moving services at County offices and facilities, paid storage, and office landscape partitional furniture (OLP) repair, relocation, replacement and adjustment. Government Code Section 31000 authorizes the County to contract for services including the type of administrative services that Metropolitan Van And Storage Inc. provides.

The contract was originally solicited and awarded in 2016 through Bidsync #1501-114. Facilities Services is currently in the middle of a three year contract but an unexpectedly large amount of move related work orders and projects have depleted the original contract amount. Since inception of this contract about 20 months ago, this vendor has submitted 2266 invoices for work at 1429 jobs totaling \$4,014,000. Over 80% of the contract spent to date has been for services provided to three departments. While we cannot know of all future work requests or projects that will require the services of this vendor, we do expect more work of this type from user departments. The original contract amount of \$4,000,000 was estimated based on the previous three year history for this type of service. Facilities Services is requesting the dollar amount be amended for additional work anticipated before the end of the contract period.

### CONSEQUENCE OF NEGATIVE ACTION:

If this contract amendment is not approved, moving services with Metropolitan Van And Storage Inc. will not proceed.