



Contra  
Costa  
County

To: Board of Supervisors  
From: Melinda Cervantes, County Librarian  
Date: April 10, 2018

Subject: El Sobrante Library closed until further notice

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the El Sobrante Library to be closed until further notice while clean up and restoration of the facility is completed following the recent fire.

**FISCAL IMPACT:**

Impact to the Library Fund is being determined.

**BACKGROUND:**

On February 27, 2018 at approximately 8pm, Library Administration was notified that the El Sobrante Library was on fire. The fire is under investigation by Contra Costa County Fire.

During the process of fighting the fire a number of holes had to be cut into the roof for ventilation purposes. The outside of the building suffered moderate fire damage adjacent to the porta-potty location. The inside of the building and its contents suffered significant smoke and some water damage Public Works has contracted with Restoration Management Company on fire cleanup and building restoration. Risk Management and insurance

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Walt Beveridge  
925-608-7730

cc:

adjusters are working with Public Works and the Library to assess damage

BACKGROUND: (CONT'D)

to the building and contents. All contents of the building have been removed and anything that can be cleaned and reused is undergoing that process and will be stored while work on the library continues. The Library is working with Public Works, Risk Management and the insurance company to determine what work must be done before reopening the library to the public. During the closure El Sobrante Library employees have been assigned to work at branches where position vacancies exist; and patron holds for books and other items have been redirected to nearby branches. It is not known at this time how long the El Sobrante Library will need to remain closed.

CONSEQUENCE OF NEGATIVE ACTION:

Clean up and restoration of the building will not be possible.