



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 10, 2018

Subject: APPROVE a contract with Matt Colchico (d/b/a Summit Building Services)

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract with Matt Colchico d/b/a Summit Building Services, in an amount not to exceed \$3,500,000 to provide custodial services in certain leased buildings and certain County owned buildings, for the period April 1, 2018 through March 31, 2021, Countywide.

FISCAL IMPACT:

This cost is to be funded through the Custodial Services budget over three (3) years (100% General Fund).

BACKGROUND:

Public Works Custodial Services Division is requesting a contract to provide sublet custodial services to several leased sites and County owned sites. These locations are remote sites either outside of the normal routes used by County custodial staff, or sites requiring night work. Custodial Services does not have the ability to manage or oversee employees working in these conditions. The locations where the contractor will perform custodial

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton
925-313-7077

cc:

services, and the monthly

BACKGROUND: (CONT'D)

cost at each location, are listed in the attached "Rate and Frequency Schedule". This is a continuation of existing policy and has no negative impact on the current custodial staff. Government Code Section 25358 authorizes the County to contract for maintenance and upkeep of County buildings if the County solicits bids for the work and awards the contract to the lowest responsible bidders. This contract was originally bid on Bidsync #1712-270. Matt Colchico d/b/a Summit Building Services was the lowest responsible and responsive vendor for this type of work. We are requesting that a contract be approved for a period covering the next three (3) years.

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, custodial services with Matt Colchico d/b/a Summit Building Services will be discontinued leaving the County unable to provide custodial services to remote buildings.

ATTACHMENTS

Rate and Frequency Schedule