Contra
Costa
County

To: Board of Supervisors

From: David Twa, County Administrator

Date: May 22, 2018

Subject: Resolution No. 2018/132 Salary Reallocation for Law Enforcement Training Instructor-Per Diem
Classification

RECOMMENDATION(S):

ADOPT Resolution No. 2014/228, to reallocate the classification of Law Enforcement
Training Instructor-Per Diem from twelve step salary level F85-1757
($6,528.67-$11,166.23) to seven step salary level F85-1757 ($8,332.42 -$11,166.23), and
place employees at the appropriate steps.

FISCAL IMPACT:

Upon approval, the cost of this action will be fund by the Law Enforcement Training
Academy Enterprise Fund.

BACKGROUND:

The Sheriff-Coroner uses Law Enforcement Training Instructor-Per Diem employees to
teach at various academies. Because of the limited number of hours worked each year by
these employees, it can take multiple years to move through the steps of the classification.
The Sheriff-Coroner requested that the classification be reallocated from a twelve step
salary range to a seven step salary range, and that employees are placed at the appropriate
new steps. The County Administrator is recommending that the reallocation be approved.

☑ APPROVE	☐ OTHER
☑ RECOMMENDATION OF CNTY ADMINISTRATOR	☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **05/22/2018**   ☑ APPROVED AS RECOMMENDED   ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
         Candace Andersen, District II
         Supervisor
         Diane Burgis, District III Supervisor
         Karen Mitchoff, District IV Supervisor
         Federal D. Glover, District V Supervisor

Contact: Lisa Driscoll, County
Finance Director (925) 335-1023

I hereby certify that this is a true and correct copy of an action taken and entered
on the minutes of the Board of Supervisors on the date shown.

ATTESTED: May 22, 2018

David Twa, County Administrator and Clerk of the Board of
Supervisors

By: June McHuen, Deputy

cc: Dianne Dinsmore, Human Resources Director

CONSEQUENCE OF NEGATIVE ACTION:
The County could be detrimentally impacted by the potential loss of highly trained personnel.

<u>ATTACHMENTS</u>
Resolution No.
2018/132