



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: April 10, 2018

Subject: Authorize a Purchase Order with AT&T, and a third-party master lease agreement with Key Government Finance, Inc.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Chief Information Officer, a purchase order with AT&T, and a third-party master lease agreement with Key Government Finance, Inc., in an amount not to exceed \$946,000, for the purchase of computer equipment for the period of May 1, 2018 through May 31, 2022, Countywide.

FISCAL IMPACT:

The cost of \$946,000 is charged back to user departments through the Department of Information Technology's billing process. (100% Department User Fees)

BACKGROUND:

The Department of Information Technology is purchasing Cisco routers for the maintenance of the County's AT&T phone system. Key Government Finance, Inc., is a financing partner of Cisco Systems, Inc. Cisco Systems, Inc. is contributing \$43,000 towards the principal amount of the lease purchase. The Purchasing Division and County Counsel have reviewed, and are executing, a new master lease agreement with Key Government Finance, Inc. The

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: David Gould (925)
313-2151

interest rate for this financing schedule is 1%. The amount needed to cover the principal and interest has been budgeted for fiscal year 2017/18.

CONSEQUENCE OF NEGATIVE ACTION:

Failure to maintain these critical systems may result in reduced capacity, system failure, and interrupted business and emergency operations.