



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Kathy Gallagher, Employment & Human Services Director  
Date: April 10, 2018

Subject: Reassign Seven Filled Positions and Incumbents Effective April 1, 2018 from Department 0504 to Department 0503 in EHSD

**RECOMMENDATION(S):**

ADOPT Position Adjustment Resolution No. 22261 to reassign seven (7) filled positions and incumbents (represented) from Department 0504 (Workforce Services Bureau) to Department 0503 (Aging and Adult Services Bureau), as specified in Attachment A, in the Employment and Human Services Department effective April 1, 2018.

**FISCAL IMPACT:**

Upon approval, this action will have a salary and benefit cost shift from the Workforce Services Bureau (0504) to the Aging and Adult Services Bureau (0503). This shift is necessary due to revenue cuts in Workforce Services and available revenues to support additional positions and services in Aging and Adult. This action has no net county cost increase.

**BACKGROUND:**

The Employment and Human Services Department (EHSD) is requesting to move the Supplemental Security Income (SSI) Advocacy program, positions and employees from the Workforce Services Bureau to the Aging and Adult Services Bureau. The SSI Advocacy Program staff to be transferred are five Social Worker positions, one Social Work

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Holly Trieu (925)  
608-5024

Supervisor I position, and one Clerk-Experienced

## BACKGROUND: (CONT'D)

Level position.

SSI Advocacy provides assistance to disabled adults to apply for SSI disability benefits. The program serves all adults but it predominantly supports those adults without dependent children that are served in the General Assistance program. In order to improve coordination with the General Assistant program, the SSI Advocacy program would best be placed within Aging and Adult Services Bureau and under the direction of the EHS Division Manager over the General Assistant division.

## CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the department will not be able to maximize efficiency in administering the SSI Advocacy program.

## ATTACHMENTS

P300 No. 22261 EHSD

P300 2261 Att A