



**Contra
Costa
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 10, 2018

Subject: Payment for Services Provided by Aspiranet

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Auditor-Controller, or designee, to pay \$60,000 to Aspiranet for home visiting services rendered on behalf of the Employment and Human Services Department from April 1, 2017 to June 30, 2017, as recommended by the Employment and Human Services Department Director.

FISCAL IMPACT:

The costs will be paid 100% by federal funds from Early Head Start Partnership Grant #2 from the Administration for Children and Families.

[CFDA No. 93.600]

BACKGROUND:

Aspiranet has held a contract with the department to provide home visiting services to pregnant women, infants and toddlers in support of the department's Early Head Start program since 2014. During FY 2016-17 the department and Contractor agreed to provide services to an additional 40 children beyond the scope of the FY 2016-17 contract with the new Early Head Start Partnership Grant #2 funds. The contractor began to provide the services on April 1, 2017 at the amount of \$500 per child per month. The additional services

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgis, District III
Supervisor

By: June McHuen, Deputy

Contact: (925) 681-6334

cc: Nelly Ige, Haydee Ilan, Magda Bedros

continued for 3 months at a total cost of \$60,000. The contractor began to provide the services without having a contract amendment to authorize the extra services, in the good faith that the department would amend the FY 2016-17 contract accordingly. The request for an amendment was not submitted

BACKGROUND: (CONT'D)

and therefore the FY 2016-17 contract ended without the additional services and payment being added to that contract. The oversight was recently recognized by both the contractor and department. This board order seeks to rectify the oversight by providing payment for services rendered.

The Department requests the Board of Supervisors authorize the Auditor-Controller to issue a one-time payment to the contractor in the amount of \$60,000. The Department has instituted a new monitoring process to insure that this situation will not occur in the future.

CONSEQUENCE OF NEGATIVE ACTION:

Provider will not be paid for services rendered to the Employment and Human Services Department.

ATTACHMENTS

2016-17 contract

2017-18 contract