



Contra
Costa
County

To: Board of Supervisors
From: Anna Roth, Health Services
Date: March 27, 2018

Subject: Add and Cancel Positions in the Health Services Department

RECOMMENDATION(S):

ADOPT Position Adjustment Resolution No. 22255 to add three permanent full-time permanent Public Health Nutritionist (V9WB) positions at salary plan and grade TC5-1430 (\$4,912 - \$5,971) and cancel three (3) vacant full-time Senior Public Health Nutritionist (V9TE) positions (#8627, #8982, and #9473) at salary plan and grade TC5-1526 (\$5,402 - \$6,566) in the Health Services Department. (Represented)

FISCAL IMPACT:

Upon approval, this action has an approximate annual cost savings of \$29,045 with pension cost savings of \$7,609 already included. These positions are funded through a Federal allocation provided to the State of California.

BACKGROUND:

Contra Costa County Health Services' Public Health (PH) Division is requesting to add three Public Health Nutritionist positions and cancel three Senior Public Health Nutritionist positions (#8627, #8982, and #9473). The shifting of the included positions from Senior Public Health Nutritionists to Public Health Nutritionists represents both a cost savings in coming recruitments and is closer in line with the current

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/27/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: John Gioia, District I
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 27, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Shelanda Adams, (925)
957-5263

cc:

BACKGROUND: (CONT'D)

needs of the Special Supplemental Nutrition Program for Women, Infants, and Children (WIC) Program in serving the community. Furthermore, this action enables the program to continue work in creating a career pathway that enables incumbent employees within the Nutrition Assistant classification the ability to work towards certification as a Registered Dietitian through an accepted internship program. Finally, the Public Health program has attempted to fill the existing Senior Public Health Nutritionist positions but has been unsuccessful due to current minimum qualifications associated with the classification. Shifting these three positions into the Public Health Nutritionist classification will better enable the program to fill essential positions.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Public Health Department will not have adequate support to fill positions essential to achieving the State of California's contracted deliverables.

ATTACHMENTS

P300 #22255 - Add PH Nutritionists and Cancel Sr PH Nutritionists