



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: March 27, 2018

Subject: Contract amendment with DKS Associates, Countywide.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute a contract amendment with DKS Associates, effective April 1, 2018, to increase the payment limit by \$100,000 to a new payment limit of \$250,000 and extend the term from April 1, 2018 through April 1, 2019, to provide on-call transportation engineering services, Countywide. Project No.: Various. (All Districts)

**FISCAL IMPACT:**

100% Local Road and Transportation Funds.

**BACKGROUND:**

Contra Costa County Public Works Department (Public Works) builds and maintains road infrastructure in unincorporated Contra Costa County (County). The consultants will advise Transportation Engineering staff on appropriate transportation improvement measures and construction costs given a specific transportation issue on a roadway. Typical planning projects include, but are not limited to, traffic congestion relief, traffic lane reconfiguration,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/27/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 27, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Mary Halle,  
925.313.2327

cc:

traffic safety improvement,

#### BACKGROUND: (CONT'D)

pedestrian safety improvement, traffic calming improvements, traffic signal design, specifications and modifications, preparation of studies to update or establish a mitigation fee program, and preparation of studies and implementation of transportation demand management programs.

After a solicitation process, this firm was selected as one of five firms to provide on-call transportation engineering services and is pre-qualified so Public Works may solicit and contract with the firm for anticipated project-specific contracts to assist Public Works Transportation Engineering staff with completing transportation engineering tasks. The original on-call transportation engineering services contracts will terminate on April 1, 2018.

This contract was amended administratively, effective October 1, 2016, to modify language regarding subcontracting of work. No Board action was required for this administrative amendment.

Approval of the Contract Amendment No. 2 will allow this firm to continue to provide the above-mentioned services for an additional year and complete any existing tasks.

#### CONSEQUENCE OF NEGATIVE ACTION:

If the Contract is not approved, necessary transportation projects may not be completed in a timely manner which may jeopardize funding and delay design and construction of various road projects.