



# Contra Costa County

To: Board of Supervisors  
 From: David Twa, County Administrator  
 Date: March 20, 2018  
 Subject: Agreement with Desktop Alert Inc.

## **RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Director of Risk Management, or designee, to execute a contract with Desktop Alert Inc., including modified indemnification language, to provide a desktop emergency alert notification for County staff in the amount of \$210,000 for the period of December 1, 2017 through December 31, 2021.

## **FISCAL IMPACT:**

Funded by charges to user departments.

## **BACKGROUND:**

The Risk Management Division of the County Administrator's Office began implementing, in the Fall of 2017, a pilot mass notification software system through Desktop Alert Inc to be able to rapidly communicate to employees during potential emergencies. The system is designed to electronically alert users to disasters, hazardous situations/incidents, fires, active shooters, toxic chemical release, business interruptions, etc.. This system is currently being used by NATO, the US Air Force and National Guard and will be implemented as an additional tool for the enhancement of employee safety.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **03/20/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
 Candace Andersen, District II Supervisor  
 Diane Burgis, District III Supervisor  
 Karen Mitchoff, District IV Supervisor  
 Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 20, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Sharon Hymes-Offord  
 (925) 335-1442

By: June McHuen, Deputy

#### BACKGROUND: (CONT'D)

The system will allow for the electronic notification of thousands of employees with critical information simultaneously and timely. The system will be managed by Risk Management, the County Administrator's Office (CCTV) and the Department of Information Technology.

Some of the departments that are involved in the initial pilot testing include the County Administrator's Office, Department of Information Technology, Risk Management, Child Support Services, Clerk of the Board, Human Resources, Employment & Human Services, and a division of the District Attorney's Office. The intention is to deploy the program to all County Departments over the course of the contract period which would involve approximately 9,000 users by December, 2021.

Under the contract, the County agrees to indemnify and hold harmless the contractor from third party claims asserted against the contractor based on County's negligence or willful misconduct in its performance of this Agreement.

#### CONSEQUENCE OF NEGATIVE ACTION:

The County will be without an effective method of communicating to employees during potential emergencies.