



**Contra  
Costa  
County**

To: Board of Supervisors

From: Kathy Gallagher, Employment & Human Services Director

Date: April 10, 2018

Subject: Contra Costa Works (CCWORKS) Program

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Employment and Human Services Director, or designee, to enter into worksite contractual/financial agreements with employers participating in the Contra Costa Works Subsidized Employment Program to allow for reimbursement of not less than \$10 per hour and not to exceed \$20 per hour for each of the CalWORKs clients worksited with employers during the period July 1, 2017 through June 30, 2018.

**FISCAL IMPACT:**

The CalWORKs participant wage reimbursements are funded with \$1,157,533 CalWORKs Single Allocation. (85% Federal, 15% State)

[CFDA #93.558]

**BACKGROUND:**

As authorized by Assembly Bill AB 74, the Employment and Human Services Department (EHSD) has operated a subsidized employment program known as Contra Costa Works

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

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Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: Diane Burgis, District III  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: V. Kaplan, (925)  
608-4963

cc:

(CCWORKS) since 2011. Following the guidelines and funding options of AB 98 the CCWORKS program has been designed

### BACKGROUND: (CONT'D)

very similarly to other programs operated in the Bay Area. CalWORKs participants are screened into the program and placed with local employers (for-profit, non-profit, and public agencies) who have the responsibility for payroll, associated taxes, and workers compensation for the CCWORKS program participant worksited within their organization.

The employers hire the eligible CCWORKS participants upfront and train the participants with the appropriate skills for the position in which they are placed. The participants receive a wage comparable to those workers performing the same or like duties at the worksite. A worksite agreement is executed for each participant that is placed at the employer's worksite. Under the CCWORKS program, EHSD will reimburse the employer no less than \$10 per hour and up to \$20 per hour for a minimum of 20 hours per week to a maximum of 40 hours per week (no overtime will be subsidized). Worksite contracts will not exceed six months.

Monthly reimbursement invoices are submitted by participating employers for each CCWORKS participant placed at their worksite. The invoices are reviewed by EHSD CCWORKS staff and submitted to the EHSD Fiscal Unit for payment.

### CONSEQUENCE OF NEGATIVE ACTION:

Without approval, the CCWORKS program participants will have fewer employment opportunities and may continue reliance on public benefits.