



**Contra
Costa
County**

To: Board of Supervisors
From: Brian M. Balbas, Public Works Director/Chief Engineer
Date: March 27, 2018

Subject: APPROVE a Purchase Order Amendment with Royal Wholesale Electric Co.

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Purchasing Agent, or designee, to execute, on behalf of the Public Works Director, a purchase order amendment with Royal Wholesale Electric Co. to increase the payment limit by \$200,000 to a new payment limit of \$390,000 for will call electrical parts and supplies and to extend the term from April 30, 2018 to April 30, 2020, Countywide. (100% General Fund)

FISCAL IMPACT:

This cost is to be funded through the Public Works Facilities Services budget. (100% General Fund)

BACKGROUND:

Public Works Materials Management is responsible for acquiring electrical maintenance supplies. Electrical supply items not stocked at the Waterbird facility are available to the electrical staff at several electrical parts houses in the area. As bid on Bidsync # "1604-178, Electrical Will Call Purchases", Royal Electrical Wholesale was awarded this commodity. This commodity was originally bid for one year with four possible one year extensions. This request represents the fourth possible one year extension.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/27/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: John Gioia, District I
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 27, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Stan Burton
925-313-7077

cc:

CONSEQUENCE OF NEGATIVE ACTION:

If this agreement is not approved, then purchasing will call electrical parts through Royal Electrical Wholesale will discontinue.