



**Contra
Costa
County**

To: Board of Supervisors
From: Kathy Gallagher, Employment & Human Services Director
Date: March 27, 2018

Subject: Head Start Program Improvement Grant

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Employment and Human Services Department director, or designee, to submit an application to and accept funding from the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, in an amount not to exceed \$85,800 for a supplemental, one-time grant to provide quality enhancement improvements at Head Start program centers.

FISCAL IMPACT:

The County will receive a one-time federal grant in an amount not to exceed \$85,800. As Grantee, the County is required to generate a 20% non-federal match, however the Department will seek a waiver of the match requirement. The match is usually achieved through collaboration with State Child Development programs and the volunteer hours accrued by Head Start parents and community partners. With this grant, there will be no community or parent involvement. Historically, the Department has been successful in receiving match waivers for similar grant programs.

Federal Amount (80%): \$85,800

Match Amount (20%, seeking waiver): \$17,160

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **03/27/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: Candace Andersen, District II
Supervisor
Diane Burgis, District III
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 27, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: John Gioia, District I
Supervisor

By: June McHuen, Deputy

Contact: CSB (925) 681-6389

Total (100%): \$102,960

CFDA #93.600

BACKGROUND:

Contra Costa County submits an application annually to the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, as the Head Start grantee. This board order presents an opportunity for the County to apply for a supplemental, one-time grant to support health and safety quality improvements at County Head Start and Early Head Start programs. The funding term will be for a one year project period, July 1, 2017 through June 30, 2018. The grant will be reviewed for approval by the Policy Council on March 21, 2018.

If the grant is received, the funds are proposed to be utilized for supplies and other expenses for childcare partner COCOKIDS, Inc., and Head Start delegate agency, First Baptist Head Start, to ensure successful implementation of the Early Head Start Childcare Partnership program.

CONSEQUENCE OF NEGATIVE ACTION:

If not approved, the County will be unable to apply for a grant to cover the cost of implementing facility and safety improvements.

CHILDREN'S IMPACT STATEMENT:

The Community Services Bureau of the Employment & Human Services Department's Head Start program supports three of Contra Costa County's community outcomes - Outcome 1: Children Ready for and Succeeding in School, Outcome 3: Families that are Economically Self-sufficient, and Outcome 4: Families that are Safe, Stable, and Nurturing. These outcomes are achieved by offering comprehensive services, including high quality early childhood education, nutrition, and health services to low-income children throughout Contra Costa County.

ATTACHMENTS

Grant description

Budget Narrative