



**Contra
Costa
County**

To: Board of Supervisors
From: Dianne Dinsmore, Human Resources Director
Date: April 17, 2018

Subject: Reclassify Health Services Personnel Officer-Exempt to Departmental Personnel Officer-Exempt

RECOMMENDATION(S):

Adopt Position Adjustment Resolution No. 22254 to reclassify the Health Services Personnel Officer-Exempt (VCN2)) (unrepresented) to Departmental Personnel Officer-Exempt (APG1) (unrepresented) at salary level B85 1876 (\$8017 - \$9745), re-assign position #7937, place employee #71303 at Step 5 on the salary range. Abolish the classification of Health Services Personnel Officer-Exempt and amend Ordinance 33-5.313 to remove classification.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

On February 6, 2018 the Board of Supervisors approved P300 #22227 to establish the countywide Departmental Personnel Officer-Exempt classification, and on February 13, 2018 the Board of Supervisors approved Ordinance 2018-03 to exempt the class from the merit system. This action reclassifies the current Health Services Personnel Officer-Exempt classification to Department Personnel Officer-Exempt and re-assigns the funded position #7937 and the incumbent. Upon the approval of this action, the Health Services Personnel

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/17/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 17, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: D. Dinsmore (925)
335-1776

Officer-Exempt classification will no longer be used in Health Services and will be abolished and Ordinance Section 33.5.313(4) will be amended to remove the classification.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the current incumbent will remain in a single position classification rather than a countywide classification

ATTACHMENTS

P300 22254 (Health Services)