



Contra
Costa
County

To: Board of Supervisors
From: Joseph E. Canciamilla, Clerk-Recorder
Date: March 13, 2018

Subject: Contract with K&H Printers-Lithographers, Inc., to Print and Mail Ballots and Other Election Materials

RECOMMENDATION(S):

APPROVE and AUTHORIZE the County Clerk-Recorder, or designee, to execute a contract with K&H Printers-Lithographers, Inc., in an amount not to exceed \$4,200,000 to provide printed ballots, mailing services, and other election materials for the period of January 1, 2018 through December 31, 2020.

FISCAL IMPACT:

The contract total is \$4,200,000 and is funded within the Election Division budget over the fiscal years 2017-2018, 2018-2019, and 2019-2020. A portion of the cost is reimbursable by those agencies for whom we conduct elections.

BACKGROUND:

California Administrative Code, Title 2, Division 7, Section 20220 provides that printers must be certified by the Secretary of State's Office in order to print ballots for a particular voting system. K&H Printers-Lithographers, Inc., is a certified printer for our election ballot tabulation system. K&H Printers-Lithographers, Inc., has successfully provided printed ballots, mailing services, and other election materials to Contra Costa since November 2013.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

Action of Board On: **03/13/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor

Candace Andersen, District II Supervisor

Diane Burgis, District III Supervisor

Karen Mitchoff, District IV Supervisor

Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: March 13, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: 925-335-7807

cc:

CONSEQUENCE OF NEGATIVE ACTION:

Accurate and timely printing and mailing of election ballots and related material are critical components of conducting successful elections. Failure to accurately print or distribute election materials could jeopardize our mandated function to conduct elections in a fair and accurate manner. An error or omission could force the department to conduct an election over again at a substantial cost to the County.