



Contra  
Costa  
County

To: Board of Supervisors  
From: Anna Roth, Health Services  
Date: April 10, 2018

Subject: Cancel one permanent intermittent Substance Abuse Counselor and add one permanent full time Substance Abuse Counselor in the Health Services Dept.

### **RECOMMENDATION(S):**

Adopt Position Adjustment Resolution No. 22262 to cancel one vacant permanent-intermittent Substance Abuse Counselor (VHVC) position (#14623) and add one permanent full-time Substance Abuse Counselor (VHVC) position at salary level and grade TC5-1436 (\$4,941 - \$6,006) in the Health Services Department. (Represented)

### **FISCAL IMPACT:**

Upon approval, there is no fiscal impact for this position adjustment.

### **BACKGROUND:**

With the Drug Medi-Cal Waiver, Behavioral Health Division's Alcohol and Other Drug is experiencing an increased demand for substance abuse treatment programs especially at its Discovery House location. The division believes by canceling a permanent-intermittent Substance Abuse Counselor position and adding a permanent full-time Substance Abuse Counselor position it will help address part of this increased need. In addition, permanent-intermittent positions have proven to be more difficult to fill than permanent full-time positions. Based on evaluations of the needs of the unit and its patient population, the division has determined converting this Substance Abuse Counselor position from

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

### **VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

ABSENT: Diane Burgess, District III Supervisor

By: June McHuen, Deputy

Contact: Melissa Carofanello,  
(925) 957-5248

cc:

permanent-intermittent to permanent full-time would best fulfill this demand.

CONSEQUENCE OF NEGATIVE ACTION:

If this action is not approved, the Health Services' Department will not be able to adequately hire and staff Alcohol and Other Drug Program's Discovery House.

ATTACHMENTS

P300 22262\_Cx1 PI Substance Abuse Counselor and Add Perm Substance Abuse Counselor in HSD