



Contra Costa County

To: Board of Supervisors
From: David Twa, County Administrator
Date: April 10, 2018

Subject: Membership and Bylaws of the Arts and Culture Commission of Contra Costa County

RECOMMENDATION(S):

APPROVE a restructuring of the membership of the Arts and Culture Commission of Contra Costa County by adding two At-Large Seats, ADOPT revised bylaws of the Arts and Culture Commission as recommended by the Commission, and DECLARE vacancies in the At-Large 3, At-Large 4, District V, and Alternate Seats of the Arts and Culture Commission.

FISCAL IMPACT:

No fiscal impact.

BACKGROUND:

The Arts and Culture Commission of Contra Costa County ("Commission") is currently composed of 7 commissioners (one representative from each supervisorial district and two at-large seats) plus one alternate. The original membership of the Commission included 9 commissioners, and the Commission recommends returning to a 9-member Commission.

For several years, commissioners have expressed interest in expanding the Commission's

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **04/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I
Supervisor
Candace Andersen, District II
Supervisor
Karen Mitchoff, District IV
Supervisor
Federal D. Glover, District V
Supervisor

ABSENT: Diane Burgis, District III
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: April 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Kristen Lackey,
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cc:

membership to assist in the numerous duties performed by the commissioners. The Commission has also reviewed its bylaws and identified several necessary revisions. At its February 11, 2018 meeting, the Commission

BACKGROUND: (CONT'D)

voted to recommend to the Board of Supervisors a restructuring of the membership of the Commission by adding two At-Large Seats, and adoption of the revised bylaws.

The proposed revisions to the Commission's bylaws include:

1. A new section defining the duties of commissioners.
2. A description of the restructured membership of the Commission to include 9 commissioners (one representative from each supervisorial district and four at-large seats) plus one alternate.
3. Provisions regarding resignations and/or removal of commissioners.
4. The addition of a Senior Commissioner Officer to replace the Immediate Past Chair officer.
5. A limitation of two consecutive officer terms unless approved by 80% of the commissioners.
6. The addition of the Arts Recognition Awards Committee.

CONSEQUENCE OF NEGATIVE ACTION:

The membership and bylaws of the Arts and Culture Commission of Contra Costa County will remain unchanged.

ATTACHMENTS

AC5 February Minutes

AC5 Bylaws Redlined

AC5 Bylaws Clean