



Contra  
Costa  
County

To: Board of Supervisors  
From: Brian M. Balbas, Public Works Director/Chief Engineer  
Date: February 27, 2018

Subject: Contract Amendment with Hanna Engineering, Inc., Clayton area.

**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the Public Works Director, or designee, to execute Contract Amendment No. 1 to the Consulting Services Agreement (CSA) with Hanna Engineering, Inc., effective January 2, 2018, to increase the payment limit by \$30,400 to a new payment limit of \$281,400, for design services for the Morgan Territory Road Slide Repair Project, Clayton area. County Project No. 0672-6U6203 (District III)

**FISCAL IMPACT:**

This project, including the CSA, is funded by 100% Local Road Funds. County staff is still actively pursuing reimbursement through the Federal Emergency Management Agency (FEMA) as a result of the State and Federal emergency declaration.

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/27/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I  
Supervisor  
Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor

ABSENT: Federal D. Glover, District V  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 27, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: Stacey M. Boyd, Deputy

Contact: Kevin Emigh,  
925.313.2233

cc:

## BACKGROUND:

The project consists of repairing a portion of Morgan Territory Road by installing a stitch pile retaining wall and soldier pile wall and reconstructing the roadway, as well as work to replace a Contra Costa Water District waterline, on Morgan Territory Road approximately 1 mile south of Marsh Creek Road in the Clayton area.

Hanna was selected to provide construction management services for the Project because they were determined to be the best fit of the County's list of pre-qualified construction management consultants to provide these services as determined by County staff in charge of the Project. The County needed to act quickly to get a construction management consultant in place due to the emergency situation that the slide created. The emergency situation is well documented in other documents, such as the County Board Order approving the emergency on March 7, 2017. The emergency situation did not allow the County the option to go through the typical, longer consultant selection process, which includes completing a Request for Proposal solicitation and reviewing and evaluating submitted technical proposals. Hanna was already pre-qualified to provide construction management services as a result of a previous Request for Qualifications process. Public Works has successfully negotiated with Hanna to provide the construction management services.

Proposed Amendment No. 1 will amend the payment limits in order to provide additional construction management services that are needed to successfully complete the project. County initiated additional work caused by a need to extend the construction duration by approximately 2 months requiring additional consultant management services.

## CONSEQUENCE OF NEGATIVE ACTION:

The project completion would be delayed and FEMA funds would be in jeopardy.