



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: February 13, 2018

Subject: Resolution to State Board of Equalization Authorizing Access to Sales and Use Tax Records

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**RECOMMENDATION(S):**

ADOPT Resolution No. 2018/54, to supersede and replace Resolution No. 2009/530, authorizing appropriate County officials continued access to confidential County Sales and Use Tax Records.

**FISCAL IMPACT:**

None. Administrative only.

**BACKGROUND:**

Section 7056 of the Revenue and Taxation Code provides that any county, city or district wishing to examine the Board of Equalization's records to verify that transactions subject to sales or transactions and use tax have been reported properly, must adopt a resolution authorizing one (or more) of its officials, employees, or other designated persons to examine the appropriate sales or transactions and use tax records of the Board.

Local officials allowed access to confidential SBOE records should note that the use of such information is limited to governmental purposes and is not subject to release in

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **02/13/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 13, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Timothy Ewell (925)  
335-1036

BACKGROUND: (CONT'D)

public meetings or other such forums.

This new resolution is required to update information due to retirements and title changes since the last resolution passed by the Board on November 9, 2010.

ATTACHMENTS

Resolution No. 2018/54