



**Contra  
Costa  
County**

To: Contra Costa County Fire Protection District Board of Directors

From: Dianne Dinsmore, Human Resources Director

Date: August 14, 2018

Subject: ADOPT Ordinance Code 2018-05 amending the County Ordinance Code to exclude the Fire District Aide-Exempt classification from the Merit System

### **RECOMMENDATION(S):**

Acting as the Governing Body of the Contra Costa County Fire Protection District, ADOPT Ordinance Code 2018-05 amending the County Ordinance Code to exclude from the Merit System the new classification of Fire District Aide-Exempt.

### **FISCAL IMPACT:**

If approved, the fiscal impact of establishing this classification will be negligible. The Fire District already has a cadre of Student Interns assigned to various divisions. Some of the Fire District's current cadre of Student Interns will be replaced by the Fire District Aide-Exempts. It is not anticipated that this transition will have a meaningful impact on temporary wages.

### **BACKGROUND:**

The Human Resources Department recommends creation of Fire District Aide-Exempt pursuant to Administrative Bulletin 430.1.

Creation of the Fire District Aide-Exempt classification is necessary to accomplish

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/14/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

#### **VOTE OF SUPERVISORS**

AYE: Candace Andersen, District II  
Supervisor  
Diane Burgis, District III  
Supervisor  
Karen Mitchoff, District IV  
Supervisor  
Federal D. Glover, District V  
Supervisor

ABSENT: John Gioia, District I  
Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 14, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dianne Dinsmore (925)  
335-1766

time-limited non-professional work in the

### BACKGROUND: (CONT'D)

Fire District under direct supervision. This classification is distinguished from the class of Student Intern in that the latter requires current enrollment in Fire/EMS related college courses or possession of a degree and limits incumbents to working 20 hours per week. The establishment of this classification will give the Fire District the flexibility to hire temporary/seasonal workers during fire season, weed abatement season, Firefighter Recruit academies, and for additional logistics and administrative support as needed.

### CONSEQUENCE OF NEGATIVE ACTION:

The Fire District will not have the flexibility to hire temporary/seasonal workers as needed.

### CHILDREN'S IMPACT STATEMENT:

### ATTACHMENTS

ADOPT Ordinance Code 2018-05