



**Contra
Costa
County**

To: Board of Supervisors
From: Dianne Dinsmore, Human Resources Director
Date: August 7, 2018

Subject: Introduce Ordinance Code 2018-05 amending the County Ordinance Code to exclude from the Merit System the classification of Fire District Aide-Exempt

RECOMMENDATION(S):

INTRODUCE Ordinance Code 2018-05 amending the County Ordinance Code Section 33-5.343 to exclude from the Merit System the new classification of Fire District Aide-Exempt, WAIVE READING and Fix August 14, 2018, for adoption.

FISCAL IMPACT:

If approved, the fiscal impact of establishing this classification will be negligible. The Fire District already has a cadre of Student Interns assigned to various divisions. Some of the Fire District's current cadre of Student Interns will be replaced by the Fire District Aide-Exempt. It is not anticipated that this transition will have a meaningful impact on temporary wages.

BACKGROUND:

The Human Resources Department recommends creation of Fire District Aide-Exempt pursuant to Administrative Bulletin 430.1.

Creation of the Fire District Aide-Exempt classification is necessary to accomplish time-limited non-professional work in the Fire District under direct supervision. This

☒ APPROVE
 ☐ OTHER
☒ RECOMMENDATION OF CNTY ADMINISTRATOR
 ☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **08/07/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
 Diane Burgis, District III Supervisor
 Karen Mitchoff, District IV Supervisor
 Federal D. Glover, District V Supervisor

ABSENT: Candace Andersen, District II Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: August 7, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Dianne Dinsmore (925)
 335-1766

classification is distinguished from the class of Student Intern in that the latter requires current enrollment

BACKGROUND: (CONT'D)

in Fire/EMS related college courses or possession of a degree and limits incumbents to working 20 hours per week. The establishment of this classification will give the Fire District the flexibility to hire temporary/seasonal workers during fire season, weed abatement season, Firefighter Recruit academies, and for additional logistics and administrative support as needed.

CONSEQUENCE OF NEGATIVE ACTION:

The Fire District will not have the flexibility to hire temporary/seasonal workers as needed.

ATTACHMENTS

Introduce Ordinance Code 2018-05