



**Contra
Costa
County**

To: Board of Supervisors
From: Dianne Dinsmore, Human Resources Director
Date: February 6, 2018

Subject: Terminate contract with Employee Assistance Program vendor

RECOMMENDATION(S):

APPROVE and AUTHORIZE the Human Resources Director, or designee, to terminate the contract with James O'Donnell and Associates for Employee Assistance Program services.

FISCAL IMPACT:

This action would terminate the County's contract with this vendor effective May 8, 2018.

BACKGROUND:

The County recently completed the competitive Request For Proposal process for the County's Employee Assistance Program (EAP). The County received eight proposals. A panel of four raters, two from the Human Resources Department and two from user departments, was convened to individually score each proposal against the criteria laid out in the RFP. The three companies that received the highest ratings were invited to provide on-site presentations, after which references were checked for two. The County's current provider, James O'Donnell and Associates, was not the successful bidder. A separate item on this agenda recommends authorizing the Human Resources Director, or designee, to execute the negotiated agreement for EAP services with Magellan Healthcare,

☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY ADMINISTRATOR

☐ RECOMMENDATION OF BOARD COMMITTEE

Action of Board On: **02/06/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

VOTE OF SUPERVISORS

AYE: John Gioia, District I Supervisor
Candace Andersen, District II Supervisor
Diane Burgis, District III Supervisor
Karen Mitchoff, District IV Supervisor
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: February 6, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Ann Elliott
925-335-1747

BACKGROUND: (CONT'D)

Inc.

This action would authorize the Human Resources Director, or designee, to terminate the contract effective May 8, 2018, pursuant to Special Conditions, Paragraph 1, which states, "This Contract may be terminated by either party, at it's sole discretion, upon ninety-day advance written notice thereof and may be cancelled immediately by written mutual consent."

CONSEQUENCE OF NEGATIVE ACTION:

The contract with James O-Donnell and Associates would not terminate within 90 days.