



**Contra  
Costa  
County**

To: Board of Supervisors  
From: Dianne Dinsmore, Human Resources Director  
Date: July 10, 2018

Subject: Introduce Ordinance No. 2018-04 amending the County Ordinance Code Section 33-5.329

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**RECOMMENDATION(S):**

INTRODUCE Ordinance No. 2018-04 amending the County Ordinance Code section 33-5.329 to exclude from the merit system the new classification of Chief of Shelter Medicine-Exempt, WAIVE READING and FIX July 24, 2018, for adoption.

**FISCAL IMPACT:**

No fiscal impact.

**BACKGROUND:**

The Animal Services Department is requesting to exclude from the Merit System the classification of Chief of Shelter Medicine-Exempt. The Chief of Shelter Medicine-Exempt will be responsible for the oversight and management of the Shelter Medicine Division, including supervising all medical, shelter and behavior staff. As part of the Department's executive team, the Chief of Shelter Medicine-Exempt will advise the Animal Services Director on shelter medicine issues and participate in strategic planning, development and execution of all Animal Services Department goals and objectives.

**CONSEQUENCE OF NEGATIVE ACTION:**

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY

☐ RECOMMENDATION OF BOARD

ADMINISTRATOR

COMMITTEE

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Action of Board On: **07/10/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: July 10, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

By: June McHuen, Deputy

Contact: Arturo Castillo,  
925-608-8408

The Shelter Medicine Division of the Animal Services Department will not have the critical direction and support needed to maintain operations.

## CHILDREN'S IMPACT STATEMENT:

### ATTACHMENTS

Updated Ordinance 2018-04