



**Contra  
Costa  
County**

To: Board of Supervisors  
From: David Twa, County Administrator  
Date: January 23, 2018

Subject: Contra Costa Mayors' Conference Event - San Pablo Library

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**RECOMMENDATION(S):**

APPROVE and AUTHORIZE the San Pablo County Library to close at 4:30 p.m. instead of the regular 6:00 p.m. under normal business hours to host the Contra Costa Mayors' Conference (CCMC) event, as requested by the San Pablo City Manager.

**FISCAL IMPACT:**

Minor fiscal impact to the Library Fund.

**BACKGROUND:**

On Thursday, February 1, 2018, the City of San Pablo will host the Contra Costa Mayors' Conference (CCMC) with the Business Meeting at 6:30 p.m. in the new San Pablo Library Community Room, and the dinner following in Maple Hall. In order to prepare for a brief tour of the new Library at 6:00 p.m. for CCMC attendees, the City and County are requesting approval to close the San Pablo Library early to the public at 4:30 p.m. instead of the regular closure time of 6:00 p.m.

**CONSEQUENCE OF NEGATIVE ACTION:**

The San Pablo Library will not close early to the public, which may provide parking

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☒ APPROVE

☐ OTHER

☒ RECOMMENDATION OF CNTY  
ADMINISTRATOR

☐ RECOMMENDATION OF BOARD  
COMMITTEE

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Action of Board On: **01/23/2018** ☒ APPROVED AS RECOMMENDED ☐ OTHER

Clerks Notes:

**VOTE OF SUPERVISORS**

AYE: John Gioia, District I Supervisor  
Candace Andersen, District II Supervisor  
Diane Burgis, District III Supervisor  
Karen Mitchoff, District IV Supervisor  
Federal D. Glover, District V Supervisor

I hereby certify that this is a true and correct copy of an action taken and entered on the minutes of the Board of Supervisors on the date shown.

ATTESTED: January 23, 2018

David Twa, County Administrator and Clerk of the Board of Supervisors

Contact: Melinda Cervantes,  
925-608-7700

By: June McHuen, Deputy

difficulty for the CCMC attendees.